



FEDERAL UNIVERSITY DUTSIN-MA, KATSINA STATE

STEP -2 (a)

PROCEDURE FOR PAYMENT OF THE SCHOOL CHARGES

After the payment of the acceptance of admission and cleared for the results verification, the successful candidates are to generate remita again and make a payment of School charges according to the programme on the following procedures:

- a. Candidates are to log on unto www.remita.net and:-
- Click on the 'PAY A FEDERAL GOVERNMENT AGENCY' box which redirects you to a new page;
 - On the 'Name of MDA' box type FEDERAL UNIVERSITY DUTSINMA;
 - On the 'Name of Service/Purpose', click on the drop list and select 'UNDER-GRADUATE FRESH-STUDENT' option;
 - On the 'Item list' select the appropriate course; the Amount to pay will reflect automatically.
 - On the 'Faculty' select your Faculty
 - On the 'Programme' select your programme
 - On the 'Department' select your Department
- Complete the form and print. Proceed to any of the commercial banks and make payments through remita;

STEP -2 (b)

After payments, Log onto the portal at <http://portal.fudutsinma.edu.ng/admissions> to generate a School charges details for 2016/2017 academic session as shown in the table below:

S/N	DESCRIPTION OF CHARGES	FRESH STUDENTS
A	COMPULSORY CHARGES	
1	<i>Certificate Verification</i>	3,000.00
2	<i>Departmental Charge</i>	4,000.00
3	<i>Examination</i>	5,000.00
4	<i>Faculty Charge</i>	1,000.00
5	<i>Sports/Games</i>	1,500.00
6	<i>ICT Charges</i>	7,000.00
7	<i>ID Card</i>	800.00
8	<i>Library</i>	3,000.00
9	<i>Matriculation</i>	1,000.00
10	<i>Medical</i>	3,000.00
11	<i>Orientation/Students Handbook</i>	1,000.00
12	<i>Sanitation & Utilities</i>	5,000.00
13	<i>Student Records</i>	1,500.00
14	<i>Tuition</i>	-
15	<i>Development Levy</i>	5,000.00
16	<i>Laboratory/Workshop/Studio Charge for All students EXCEPT History, Sociology, Political Science and Business Management</i>	10,000.00
17	<i>SIWES/ Teaching Practice (For Faculty of Agriculture, Faculty of Science, Geography Department and Faculty of Education).</i>	5,000.00
Sub-Total		56,800.00
B	NON-COMPULSORY CHARGES	
19	<i>Hostel Accommodation (Bed Space)</i>	90.00
20	<i>Hostel Maintenance</i>	10,000.00
Sub-Total		10,090.00
GRAND TOTAL		₦66,890.00

- a. After downloading the above transaction information, candidates are advised to come along with the evidence of payment from the bank and transaction ID to the University for collection of receipt.

Hostel Accommodation (OPTIONAL)

STEP - 3

Limited hostel accommodation is available on first-come-first-serve basis for male and female students.

Again, candidates are to visit remita website and make payment for **Hostel Accommodation fee** on the following procedures:

a. Candidates are to log on unto www.remita.net and:-

- Click on the 'PAY A FEDERAL GOVERNMENT AGENCY' box which redirects you to a new page;
 - On the 'Name of MDA' box type FEDERAL UNIVERSITY DUTSINMA;
 - On the 'Name of Service/Purpose', click on the drop list and select **'Hostel Accommodation Fee'** option;
 - On the 'Department' select your Department
 - On the 'Faculty' select your Faculty
 - On the 'Course of Study' select your programme
- Complete the form and print. Proceed to any of the commercial banks and make payments through remita;

b. After payment, candidates are advised to come along with the evidence of payment from the bank to the University for collection of receipt.

Also, students are requested to carry along evidence of payment for hostel accommodation and other relevant documents to the Student Affairs Deanery for further processing.

Courses for the Semester

Check the courses you are to offer in the first semester on the University portal. Make sure you don't register more than 24 credit units.

Confirmation of Registration

Once you fill your forms online and click submit, check back on the portal after 2 days using your username and password to print the approved registration forms.

Support and Inquiries

For any inquiry or support use the following help lines:

For e-mails: acadoffice@fudutsinma.edu.ng, OR info@fudutsinma.edu.ng/
helpdesk@fudutsinma.edu.ng Telephone and text message: 08050828501

Signed
Aliyu Dalha Kankia
Registrar